

Pre-proposal Submission Process

A link to the Texas Sea Grant Request for Research Proposals FY2018-2020 may be found at <http://texaseagrant.org/funding/2018-2020-rfp/>.

Pre-proposals submitted in response to this solicitation must be prepared and submitted in accordance with the instructions provided below. Pre-proposals must be submitted using the eSeaGrant online system, which is also **required** in order to be eligible to submit a Full Proposal. Instructions for eSeaGrant are provided below.

It is the investigator's responsibility to ensure that the pre-proposal is compliant with all applicable guidelines. For collaborative pre-proposals, only the lead institution should submit the pre-proposal.

eSeaGrant (eSG) Instructions:

1. Download and read the eSeaGrant PI Manual provided on our website at <http://texaseagrant.org/funding/2018-2020-rfp/>.
2. Register an investigator account and log into eSeaGrant at <http://eseagrant.texaseagrant.org/index.php>.
3. You will receive a Welcome Email with a temporary password; login, go to the drop-down arrow next to your name at the upper right, select "My Profile," and change your password and edit your Profile.
4. Go to the "Current Tasks" tab and select "TEXAS SEA GRANT RFP 2018-2020" (default location).
5. Select "Add Proposal," enter your Proposal Title, and choose "Continue."
6. Confirm that your Proposal Title has loaded correctly, skip the other fields on this page, and click "Next."
7. Select "Add Narrative," retype your Proposal Title, upload the 2-page PDF of your proposal, choose "Save," and click "Next" to go to Submission Preview.
8. You may make edits at any time throughout the process before the deadline, but you **must select "Submit"** on this page before the system automatically closes at **5 p.m. CST on January 20, 2017**.

Pre-proposal Narrative Requirements:

The Pre-proposal Narrative is a **2-page PDF document**, single-spaced with 1-inch margins, written in 12-point Helvetica or Arial font. It should be written in third person, be informative to those working in the same or related disciplines, and be understandable to a scientifically literate audience. DO NOT include page numbers, headers, or footers.

The Pre-proposal Narrative **must** include all of the following (please number the sections in your document):

1. List of PI and Co-PI Names and Institutional Affiliation(s);

2. Description of the research proposed;
3. How the research proposed relates to the focus areas and research priorities (be specific); and
4. What outcomes you anticipate from your proposal (be specific about social, economic, environmental, educational and scientific impacts in Texas).

No budget detail nor budget justification are permitted.

No other items, appendices, letters of support or supplementary documents are permitted.

For additional information, contact Mia Zwolinski at mzwolinski@tamu.edu.